



**STUDIO
BAKA**

Complex Ideas Made Simple

COMPANY PROFILE 2023

MEMBER



GHANA INSTITUTE
OF ARCHITECTS



ARCHITECTS
REGISTRATION
COUNCIL

GIA REGISTER NUMBER - 234

REGISTER NUMBER - ARC.SF. 0234

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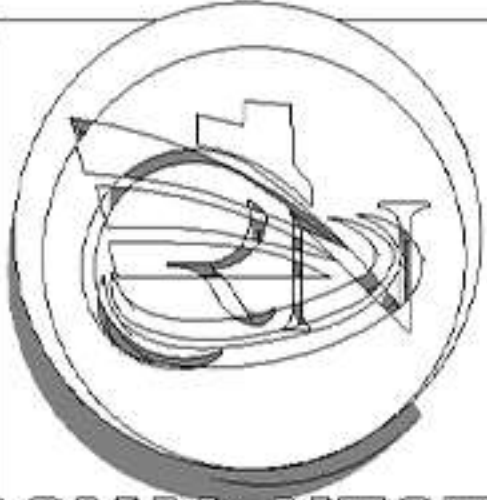
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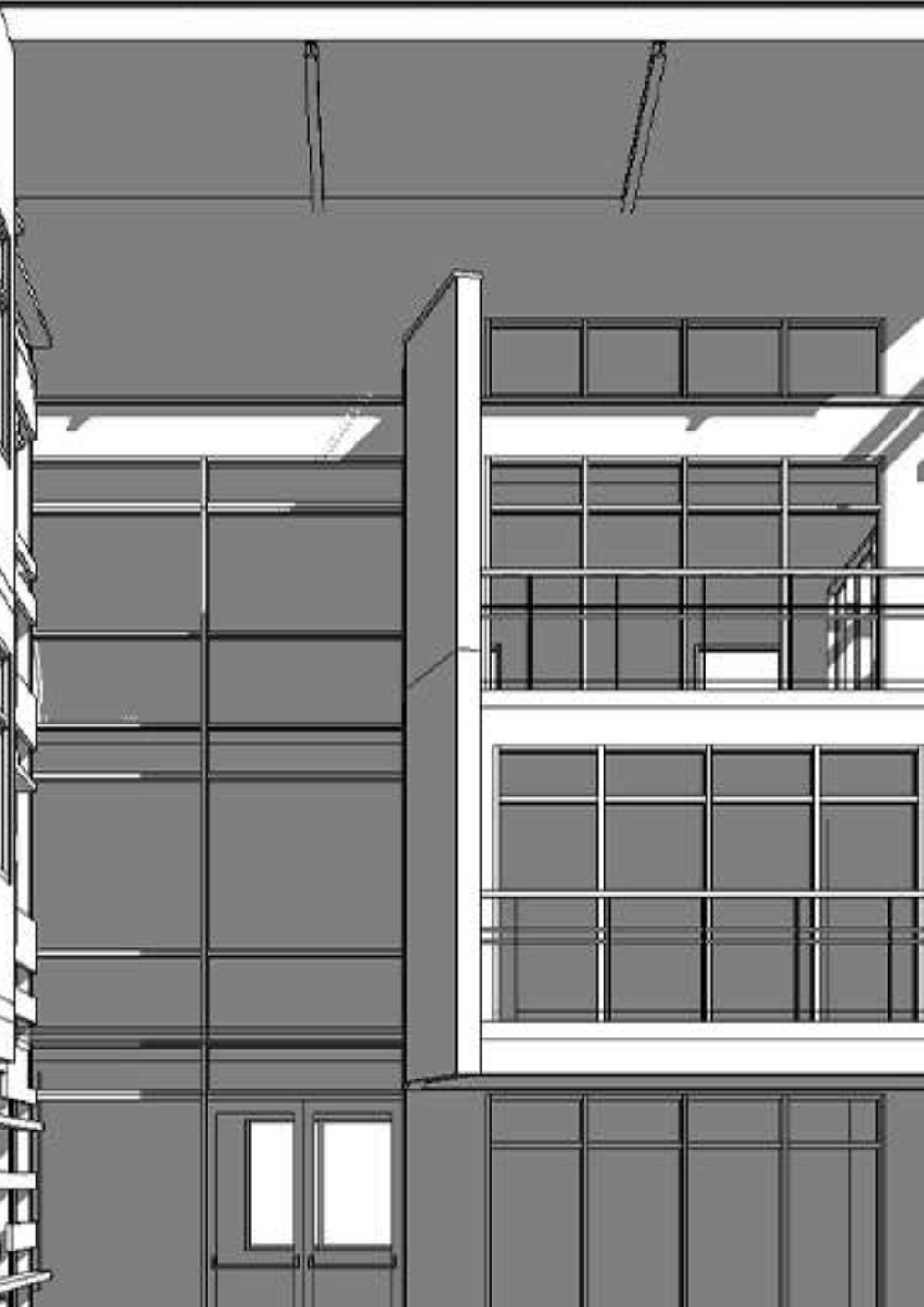
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ROYAL NESTA
Company Limited



Practice Profile

Introduction

Studio BAKA was formally constituted in April 2019 to offer architectural and interior design services. Our principal, Arc. Boa-Antwi, Kwaku is a chartered and an associate member of the Ghana Institute of Architects GIA and Architects Registration Council ARC, with over 15 years of experience. Apart from his education in the field of Architecture, he also holds a Master's degree in Project Management.

Practice Development

Since formation, the firm has developed a range of services to meet the needs of our clients. They include both pre-contract and post contract services.

- Pre-contract services include; advice to clients on proposed lands, survey works, client brief development, preparing project charters, conceptual planning designs, detailed drawings and pre-contract administration
- Post contract services include; post contract administration, construction and project management

Management Structure

Studio BAKA is managed by 2 architects with a support staff of 3; including 1 building technologist and 2 CAD technicians.

The firms principal architect is a registered associate member of the Ghana Institute of Architects with over 11 years work experience in Ghana, Gambia and Liberia. He has collaborated with several international consultants in countries such as China, England Holland, Germany and Italy.

Name	Qualification (Education/Professional)		Experience In Years	Status with Company
Boa-Antwi Kwaku	BSc. /PG Dip. Architecture MSc. Project Management	AGIA	15	Principal Architect
Cyril Eustace Korley	B. Arch.		5	Architect
Raymond Darko	HND Building Technology		15	Building Technologist

Design Philosophy

At Studio BAKA, we believe in functionality and modernity in design. It is our strong belief that simple solutions can be used to solve complex architectural concepts as in our slogan: ***"complex ideas made simple"***.

We pride ourselves with our particular attention to detail in solving architectural problems. Attention to both micro and macro environs of our design projects are principal ethos of our architectural practice.

We particularly pride ourselves in our ability to provide simple but functional designs in the health sector, which by far is our speciality. Our close partnership with international healthcare providers and planners such as ***'Hospital Engineering'***, ***'Enraf Nonius EN Projects'***, ***'Bergam Invest AB'*** and ***'Aspen'***, has enabled us come up with inspiring healthcare projects such as the New Korle Bu Teaching Hospital Maternity and Surgical block expansion projects as well as District Hospitals in Ghana.

Company Philosophy

Our primary philosophy is to serve the interests of our clients and end users while upholding GIA principles and ethics that govern our practice in Ghana and internationally. We believe in constantly upgrading and improving the skills and expertise of our workforce by providing support for continuous training and development in line with GIA CPD framework.

Computer-Aided Design

The firm employs computer aided design systems such as CAD and BIM softwares as tools to achieve design goals, particularly for producing loaded room layout drawings. All design staff members are efficient in **AutoCAD** and **Revit BIM** architecture. One of the key components of our computer-aided design system is the use 3D design visualisation and simulation tools such as **Lumion** and **3D Max**. Our firm has system in place to continuously upgrade our staff on new technologies in computer-aided design.

Scope of Services

- Urban Master Planning and Design
- Conceptual Architectural Design
- Detailed Architectural Design
- Architectural Engineering
- Project Management
- Contract Management and Administration
- Statutory Building permit approvals
- Landscape Design
- Interior Design

Scope of Projects

- **Residential Projects**
(Private Residence, Commercial Apartments, Housing Schemes)
- **Industrial Projects**
(Fuel & Gas stations, Warehousing, Manufacturing)
- **Commercial Projects**
(Office Complex, Mix-Use Developments, Retail Facilities)
- **Infrastructure Projects**
(Transport Terminals)
- **Educational Projects**
(Primary, Secondary & Tertiary Institutions)
- **Sacral Building Projects**
(Churches & Worship Centres)
- **Healthcare Projects**
(Hospitals, Polyclinics, Research laboratories, Rehabilitation Centres)



Lead Consultants

We have considerable experience as lead consultant on projects and is accustomed to leading large multidisciplinary teams made up of not only architects but services engineers and quantity surveyors including structural and civil engineers.

Healthcare Infrastructure Planners

We are able to undertake the lead consultant role Health and Bio-medical facility design. By co-ordinating the input of specialists such bio-medical engineers and strategic partnership with hospital and bio-medical equipment suppliers; enabling clients to develop proposals with confidence.

International Consulting Partners

MEDICAL PLANNERS & MEDICAL EQUIPMENT PLANNER

EN-Projects

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Projects

SAMPLE RESIDENTIAL PROJECTS

6 Storey Luxury Apartment building, at Kaneshie, Accra
Preparation of sketch design

4-bedroom Townhomes Community, Roman Ridge
Preparation of sketch design, construction drawings and contract administration

5-bedroom Remodeling Private Home, Kumasi
Preparation of sketch design, construction drawings and contract administration

Proposed 5-bedroom Private Villa, Kumasi
Preparation of sketch design, construction drawings and contract administration

5-bedroom Remodeling Private Home, Adjiringano
Preparation of sketch design, construction drawings and contract administration

2 Storey Apartment building, West Legon
Preparation of sketch design, construction drawings and contract administration





6 Storey Luxury Apartment building, at Kaneshie, Accra



4-bedroom Townhomes Community, Roman Ridge



5-bedroom Remodeling Private Home, Kumasi





Proposed 5-bedroom Private Villa, Kumasi



2 Storey Apartment building, West Legon

Sample Educational Projects

Special Needs School, Sparklers Foundation, Volta Region

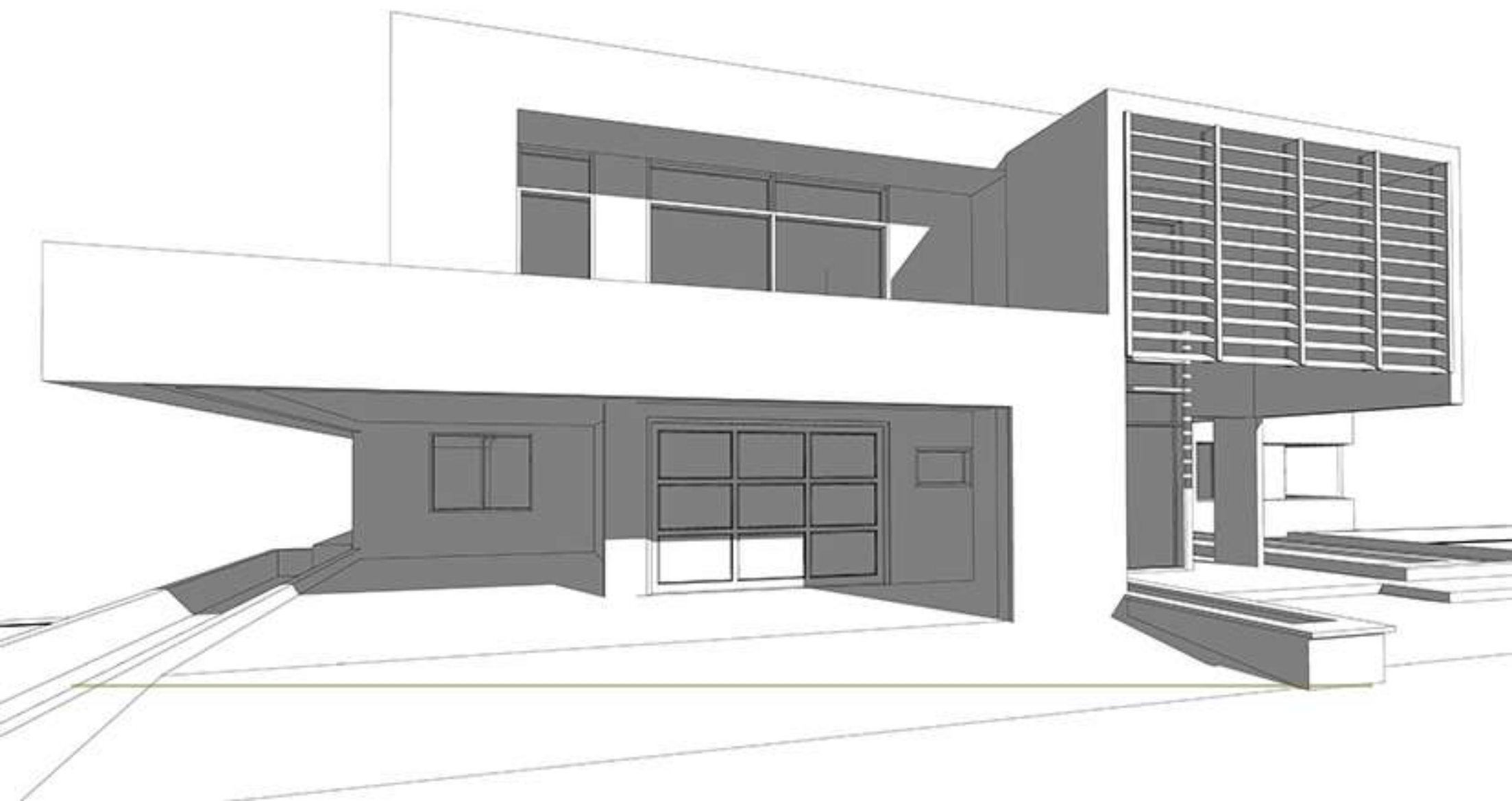
Preparation of sketch design

3000 Unit Hostel Facility, KAPS HOSTEL, Obuasi

Preparation of sketch design, construction drawings and contract administration

PCC. Children's Training & Resource Centre

Preparation of sketch design, construction drawings and contract administration





Special Needs School, Sparklers Foundation



3000 Unit KAPS Hostel, Obuasi



PCC, Children's Training & Resource Centre, Goma Fetteh

Sample Commercial Projects



Royal Nesta Office Block, Tema

Sample Hospital Projects

New KBTH Maternity in partnership with Hospital Engineering and Andrex Development Consultancy Ltd and MOH for Korle-Bu Teaching Hospital
Preparation of sketch design, construction drawings and contract administration

Children's Ward, Tafo Government Hospital
Preparation of sketch design, construction drawings



New KBTH Maternity



New KBTH Maternity



Children's Ward, Tafo Government Hospital



Sample Sacral Building Projects

Church of Pentecost, 2000 Capacity PIWC, Tamale
Preparation of sketch design and detailed drawings

Church of Pentecost, Adjiringano
Preparation of sketch design and detailed drawings



2000 Capacity PIWC, Tamale



2000 Capacity PIWC, Tamale



COP Church Auditorium, Adjiringano-East Legon

Practice Policies

Quality Management Policy

Health and Safety Policy

Environment Policy

Data Privacy Statement



Quality Management Policy

PRACTICE QUALITY POLICY STATEMENT

Studio BAKA is an architectural practice in Ghana with affiliation to Ghana institute of architects (**GIA**). The practice has chosen an agile system in controlling and managing quality. The models employed include the international Standard BS EN ISO 9000 – Quality Management Systems, Project Management Institute (**PMI**) Quality Management approach and guidance prepared by the **GIA** as well as other supplementary guidance from other authoritative sources such as RIBA.

It is our conviction that by adopting quality models in an agile will help us deliver our objective of providing a reliable and competent architectural service to our clients and the users of the buildings/spaces we design or other services we provide as architects. We also believe that the systems will assist us in collaborations and other working relationships with other professionals and/or contractors and suppliers.

There is 100% commitment within the practice to the operation and upkeep of our systems, which are regularly reviewed and updated against our own methods and innovations and against changes in external influences be they quality standards, legislation, industry standards, custom or practice.

All new staff are instructed in the requirements and use of the systems as a part of their introduction to the wider objectives of the practice.



Health and Safety Policy

Studio BAKA fully recognizes our obligations under the labour act, 2003 (ACT651), to ensure a safe and healthy environment for all employees as well as third parties associated with the Firm in accordance to good practice

We will take all reasonable steps within our power to meet this responsibility.

We will identify significant hazards and plan for their elimination, reduction and control by conducting risk assessments at regular intervals, the results of which will be communicated to our employees.

Communication between all levels of employees within the Company is paramount and will therefore ensure that there are adequate arrangements in place to permit the flow of information both to and from employees.

All our employees will be given adequate information, instruction and training as is necessary to ensure their and others safety, whilst carrying out their duties on behalf of the company.

We will plan and budget to address the issues identified from the assessments and those deficiencies identified through our regular monitoring exercises.

Our policy will be regularly monitored, reviewed and updated at least once per annum to reflect any changes in legislation or in light of any changes in our activities or procedures and any updates will be brought to the attention of our employees.

We are aware of the need to employ contractors to conduct certain works on our behalf and undertake only to employ contractors who are professionally competent and who are compliant with relevant health and safety legislation.

We all have a legal duty to co-operate in all safety related matters, not to endanger others or ourselves and not to misuse anything provided for safety. In particular, all persons are to ensure that appropriate safety rules are followed as failure to do so may result in disciplinary action being taken.

Name: Arc. Boa-Antwi Kwaku

Position: Principal Architect

Signed

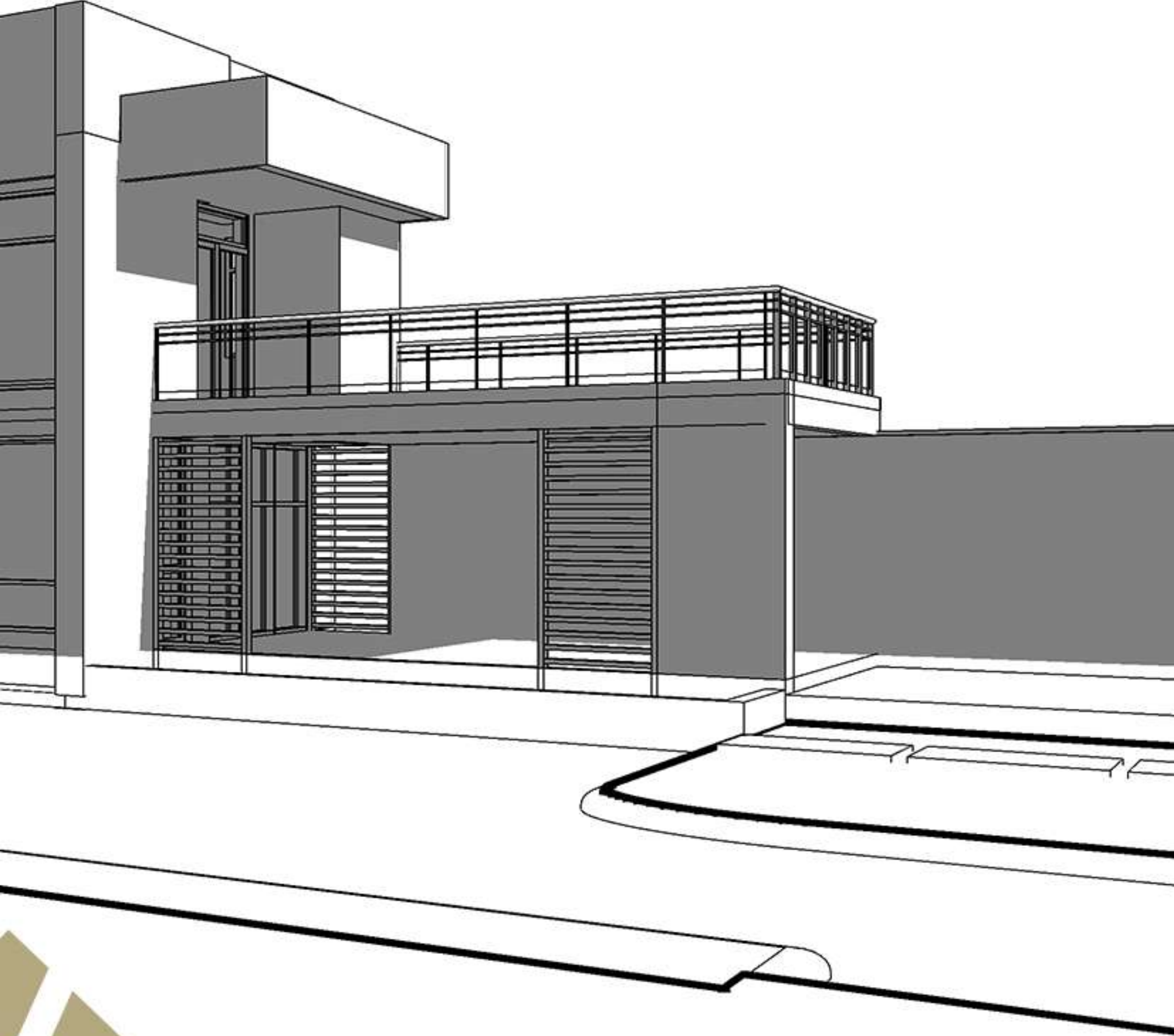
Date: 2nd January 2023

Environmental Policy

Studio BAKA willingly accepts its obligations to comply with Environmental Protection Agency EPA ACT 490 (1994) and in accordance to international practice:

- abide by legal obligations
 - promote environmental awareness within the Company, its employees (directly or indirectly employed) and all other parties working alongside the Company on external projects, particularly clients
 - promote systems to reduce the environmental impact of all Company operations, whether office, design and site-based
 - provide adequate resources to enable the obligations to be met
 - commit to the prevention of pollution through a programme of continual improvement, specifically protecting the environment, with reference to aspects of work activities that are environmentally significant and will comply with all relevant environmental legislation and, where reasonable, exceed their requirements
 - Ensure Environmental matters will be integrated into, and considered, in business decisions throughout the Company, in particular, the identified significant aspects and impacts through the use of products, materials, equipment and natural resources from purchase to disposal. The aim of the Company is to prevent and / or reduce pollution from our activities and minimise waste and consider environmental criteria in design, improving processes and technical developments.
 - We will commit to setting and monitoring environmental objectives.
 - Ensure employees will be made aware of their environmental responsibilities relative to their position within the Company. Accordingly, measurable objectives, including targets and timescales, will be set and reviewed for continual improvement across Studio BAKA.
 - Ensure appropriate training, instruction and information will be provided to employees, as required, including suitable information to customers, sub-contractors and other stakeholders when implementing objectives and raising general awareness.
 - Ensure adequate resources will be provisioned for in order to enable the obligations to be met.
 - Ensure this policy will be made available to clients and interested parties upon request and will be reviewed annually.
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All employees are expected to fully co-operate with management, nominated consultants and the enforcing agencies to enable the implementation of the Company Environmental Policy and legal responsibilities.



Data Privacy Statement

Studio BAKA is committed to following good practice for handling personal information in accordance with the principles of Data Protection Act 843, 2012. The Act ensure your personal data follows the following principle:

- Accountability
- Lawfulness of processing
- Specification of purpose
- Compatibility of further processing with purpose of collection
- Quality of information
- Openness
- Data security safeguards
- Data subject participation
- The Data Controller for your personal data is Jayne Mansell
- Your right as the data subject

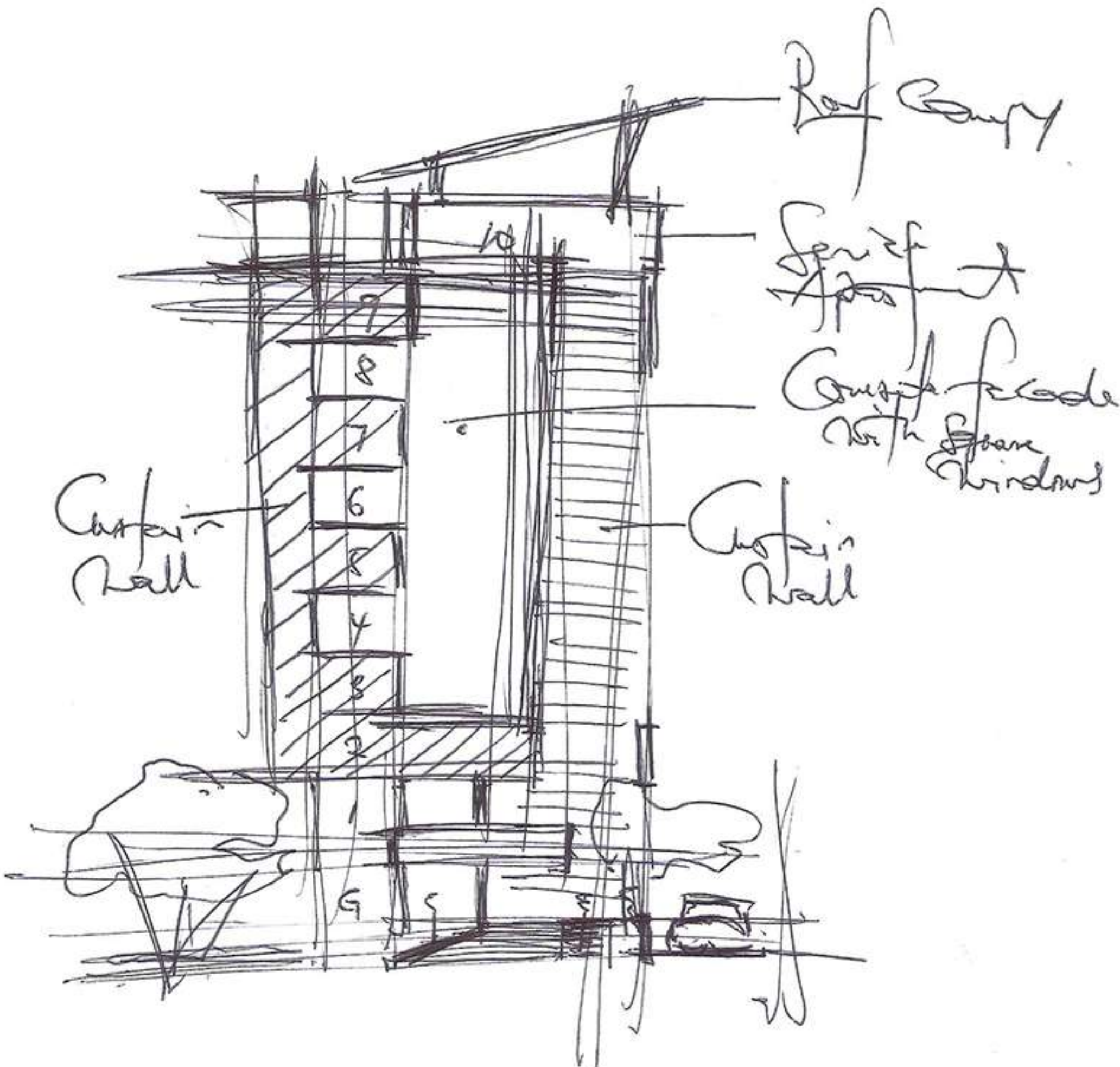
Data Privacy Statement

- a right to have access to a copy of your personal data;
- a right to object to processing that is likely to cause or is causing damage or distress;
- a right to prevent processing of personal data for direct marketing
- a right to have inaccurate data rectified
- a right to be compensated for the controller of data to comply with provisions of the Act.

Contacts

If you have any comments or questions regarding this statement, please contact the Data Protection Coordinator at our Office address:

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Roof Garry

Consolidated facade
with square windows

Carpenter Hall

Carpenter Hall

10

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1

0



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